



ATRIA INSTITUTE OF TECHNOLOGY

1st Main, AG's Colony, Anand Nagar, Bengaluru - 560024

Dated: 16.02.2020

CIRCULAR

The hostel committee members are hereby informed to attend the meeting on 20.02.2021 at 10.30am in GD room to discuss on action plan for the academic year 2020-2021 to address issues related to the said agenda in the hostel.

Sl.no	Name	Designation	Status
1	Dr. K.V.Narayanaswamy	Principal	Chairperson
2	Dr.Shanthi Mahesh	Professor, HOD-ISE	Convener
3	Dr. Surendra H.J	HOD-Civil Dept.	Convener
4	Mr. Sandeep	Boy's hostel Warden	Member
5	Ms. Nandini	Girl's hostel Warden	Member
6	Mr. Sangameshwa Gama,	Asst.Prof. ISE Dept.	Member
7	Mr. Bramendra Kishore,	Asst.Prof. Civil Dept.	Member
8	Mr.Chethan P B	Asst.Prof. BSE Dept.	Member
9	Mr. Annappa	Asst.Prof. ECE Dept.	Member
10	Mr. Sanjeev kumar	Asst.Prof. Mechanical Dept.	Member

Principal



ATRIA INSTITUTE OF TECHNOLOGY

1st Main, AG's Colony, Anand Nagar, Bengaluru - 560024

Minutes of Hostel Affairs Meeting

Time and Venue: 20.02.2020 at 10.30 am in GD room

Members of the Meeting

- | | |
|--------------------------|-----------------------------|
| 1. Dr. K.V.Narayanaswamy | Principal |
| 2. Dr. Shanthi Mahesh | HOD-ISE Dept |
| 3. Dr. Surendra H.J | HOD-Civil Dept. |
| 4. Mr. Sandeep | Boy's hostel Warden |
| 5. Ms. Nandini | Girl's hostel Warden |
| 6. Mr. Sangameshwa Gama | Asst.Prof. ISE Dept. |
| 7. Mr. Bramendra Kishore | Asst.Prof. Civil Dept. |
| 8. Mr.Chethan P B | Asst.Prof. BSE Dept. |
| 9. Mr. Annappa | Asst.Prof. ECE Dept. |
| 10. Mr. Sanjeev kumar | Asst.Prof. Mechanical Dept. |

Agenda of the Meeting

Issues raised by the Girls hostel students

1. Breakfast/Lunch and dinner menu changes
2. Hot water/electrical issues
3. Wash room/daily housekeeping
4. Indoor games requirements

Minutes of the Meeting

Points discussed:

1. The opinion regarding breakfast, lunch, dinner menu changes was discussed in the meeting, and resolved.
2. The hot water problem/electrical issues were discussed and the electrician is informed to check and report on daily basis to facility manager.
3. The issue related to washroom bulbs/housekeeping was discussed, which was immediately resolved.
4. Requirements of indoor games facilities was discussed and placed the order to procure the same this to be monitored by PED.

The meeting concluded with principal thanking all the members.



ATRIA INSTITUTE OF TECHNOLOGY

1st Main, AG's Colony, Anand Nagar, Bengaluru - 560024

Dated: 06.07.2020

CIRCULAR

The hostel committee members are hereby informed to attend the meeting on 10.07.2020 at 10.30am in GD room to discuss on action plan for the academic year 2020-2021 to avoid any issues in the hostel premises.

Sl.no	Name	Designation	Status
1	Dr. K.V.Narayanaswamy	Principal	Chairperson
2	Dr.Shanthi Mahesh	Professor, HOD-ISE	Convener
3	Dr. Surendra H.J	HOD-CV	Convener
4	Mr. Sandeep	Boy's hostel Warden	Member
5	Ms.Nandini.G	Girl's hostel Warden	Member
6	Mr. Sangameshwa Gama	Asst.Prof. ISE Dept.	Member
7	Mr. Bramendra Kishore	Asst.Prof. Civil Dept.	Member
8	Mr.Chethan P B	Asst.Prof. BSE Dept.	Member
9	Mr. Annappa	Asst.Prof. ECE Dept.	Member
10	Mr. Sanjeev kumar	Asst.Prof. Mechanical Dept.	Member

Principal



ATRIA INSTITUTE OF TECHNOLOGY

1st Main, AG's Colony, Anand Nagar, Bengaluru - 560024

Minutes of Hostel Affairs Meeting

Time and Venue: 10.07.2020 at 10.30 am in GD room

Members of the Meeting

- | | |
|--------------------------|-----------------------------|
| 1. Dr. K.V.Narayanaswamy | Principal |
| 2. Dr. Surendra H.J | HOD-Civil Dept. |
| 3. Dr. Shanthi Mahesh | HOD-ISE Dept |
| 4. Mr. Sandeep | Boy's hostel Warden |
| 5. Ms. Nandini | Girl's hostel Warden |
| 6. Mr. Sangameshwa Gama | Asst.Prof. ISE Dept. |
| 7. Mr. Bramendra Kishore | Asst.Prof. Civil Dept. |
| 8. Mr.Chethan P B | Asst.Prof. BSEI Dept. |
| 9. Mr. Annappa | Asst.Prof. ECE Dept. |
| 10. Mr. Sanjeev kumar | Asst.Prof. Mechanical Dept. |
| 11. Dr.Manas Sarkar | Assoc.Prof, CSE Dept. |

Agenda of the Meeting

Issues raised by the Girls hostel students

1. Housekeeping & cleaning
2. Wi-Fi is not working
3. Tube light not working
4. To install mosquito nets

Minutes of the Meeting

Points discussed:

1. The issue regarding Housekeeping & cleaning was discussed in the meeting. The team will visit to resolve the issue.
2. The issues regarding connectivity were discussed, and the system admin is informed to check and resolve the same.
3. The issue related to tube lights was discussed, which will be resolved in 1 day.
4. The opinion regarding installing mosquito nets was discussed and order given.

The meeting concludes with principal thanking all the members.