

GRIEVANCE REDRESSAL CELL

**MINUTES OF GRIEVANCE REDRESSAL CELL MEETING HELD AT BOARD ROOM ON
2nd JAN 2021 at 3.30PM.**

MEMBERS PRESENT:

Sl.No	Name	Designation/Department
1	Dr. T N Sreenivasa	Chairman, Principal
2	Prof. Shobha P C	Convener, Asst. Professor /Electronics & Communication Engineering
3	Dr. Aishwarya P	Member, HOD/Computer Science Engineering
4	Dr. Surendra H J	Member, Associate Professor /Civil Engineering
5	Dr. Nalinakshi N	Member, HOD/Basic Science
6	Prof. Archana Motta	Member, Asst. Professor /MBA
7	Prof. Vasanthi S	Member, Associate Professor /Electronics & Communication Engineering

The first meeting of newly constituted committee was held on 02/01/2021 at 3.30pm in Board Room under the chairmanship of Principal Dr.T.N Sreenivasa.

The following were the agenda and actions item wise.

Item No.1:

To read and confirm the minutes of the previous meeting of the Grievance Redressal Cell of the college held on 13th JULY 2020.

Item No.2:

Confirmation/adoption of VTU guidelines on Grievance Redressal Cell in the educational institutions.

It was decided:

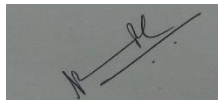
- (i) To have Grievance Redressal cell according to the guide lines of VTU.
- (ii) To develop proper guidelines and norms for functions of the cell.
- (iii) To update about the grievance cell in the institute web site.
- (iv) To ensure functions of Grievance Redressal cell are communicated effectively to student community

Item No.3:

Any pending grievances.

NIL

As there was no other matter for discussion, the meeting ended with vote of thanks to all the members present.



CONVENER



PRINCIPAL

GRIEVANCE REDRESSAL CELL

**MINUTES OF GRIEVANCE REDRESSAL CELL MEETING HELD AT BOARD ROOM ON
6th MARCH 2021 at 3.30PM.**

MEMBERS PRESENT:

Sl.No	Name	Designation/Department
1	Dr. T N Sreenivasa	Chairman, Principal
2	Prof. Shobha P C	Convener, Asst. Professor /Electronics & Communication Engineering
3	Dr. Aishwarya P	Member, HOD/Computer Science Engineering
4	Dr. Surendra H J	Member, Associate Professor /Civil Engineering
5	Dr. Nalinakshi N	Member, HOD/Basic Science
6	Prof. Archana Motta	Member, Asst. Professor /MBA
7	Prof. Vasanthi S	Member, Associate Professor /Electronics & Communication Engineering

The scheduled meeting of Grievance Redressal Cell was held on 06/03/2021 at 3.30pm in Board Room under the chairmanship of Principal Dr.T.N Sreenivasa.

The following were the agenda and actions item wise.

Item No.1:

To read and confirm the minutes of the previous meeting of the Grievance Redressal Cell of the college held on 2nd JAN 2021.

Item No.2:

Updation of Grievance Redressal Cell details in the institution website.

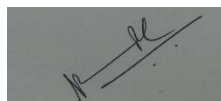
- Institution website was updated with present details.
- The students may feel free to put up a grievance in writing/or in the format available in the department and drop it in boxes.
- Students can register their grievance in the given format in the college website at: “grievanceredressal@atria.edu”

Item No.3:

Any pending grievances.

NIL

As there was no other matter for discussion, the meeting ended with vote of thanks to all the members present.



CONVENER



PRINCIPAL