



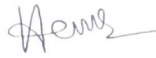
## MEETING MINUTES

<b>Meeting Name:</b>	Alumni Committee Meet		
<b>Date of Meeting:</b>	19-May-2018	<b>Time:</b>	9:00am – 12:00pm
<b>Minutes prepared by</b>	Dr. Aishwarya P	<b>Location:</b>	Seminar Hall /Board Room
<b>1. Meeting Objective</b>			
Student Progression through strong alma matter			
<b>2. Attendee</b>			
<p><b>Faculty</b> Mr Kaushik Raju, Dr. K V Narayanaswamy, Dr. Aishwarya P, Dr. Manjunath , Mrs Vasanthi S , Mr.Rajendra, Mrs. Pallavi N, Mr.Somesh ,Mrs. Archana Motta, Mrs. Madhushree, Mr.Suha B, Mr.Srinivas B V,</p> <p><b>Alumni</b> 80 Alumni Participants</p>			
<b>3. Agenda Items</b>			
<ul style="list-style-type: none"> <li>• Discussion on Alma matter to take it forward</li> <li>• To Form a strong Alumni Association of the college</li> <li>• Launch of Chrysalis teaser</li> </ul>			
<b>4. Decisions</b>			
<ol style="list-style-type: none"> <li>a. Decided to Equip the alma association with strong support by registering the association in the national level and maintaining the connection between alumni and college</li> <li>b. To avail the funds from alumni in the national level and international level .</li> <li>c. Transparent usage of funds from alumni</li> </ol>			
<b>5. Action Items</b>			
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<b>6. Mechanism of Alumni</b>			
<ul style="list-style-type: none"> <li>• Review general concepts and goals of the Alumni/Alumnae Association</li> <li>• Outline Alumni/Alumnae Association functions <ul style="list-style-type: none"> <li>• A. Communication (newsletters, mailings, directories, etc.)</li> <li>• B. Activities</li> <li>• C. Fund raising</li> <li>• D. Scholarships and fellowships</li> <li>• E. Assistance in Alumni/Alumnae coordinator programming</li> </ul> </li> <li>• Identify short- and long-term needs</li> <li>• Establish projected expenditures and due's structure</li> <li>• Solicit areas of interest and capabilities</li> <li>• Nomination and election of Alumni/Alumnae Association officers</li> <li>• Appointment of a committee to draw up the by-laws or organizational outline</li> <li>• Appointment of other committees and delegation of responsibilities (communications, recognition, events, recruiting, etc.)</li> <li>• Set date, time and location for follow-up meeting</li> <li>• Adjourn</li> </ul>			

<b>7. Registration Date</b>
20-June 2018
<b>8. Other Notes and Information</b>
To prepare and invite alumni for the competitive programs



Dr. Aishwarya P  
HOD CS&E  
Convener-Atria Alma matter



Mrs. Hemalatha K N  
Convener-Chrysalis  
Asst. Prof, CSE Dept.



Dr.K V Narayanaswamy  
Principal  
Atria Institute of Technology